



**REPORT OF THE PRESIDENT:**

President Loomis met with Courter and Rogers to prepare an outline for the construction grant application.

Courter reported that the library must supply the bank account number and routing number to the CCR as part of the requirements for the USDA loan.

**COMMITTEE REPORTS:**

FINANCE/PERSONNEL

Library expenses are in line for the year.

Terri Rogers has requested a family medical leave for her ill father. The leave will follow the same procedures as Courter's leave.

**MOTION:** Motion by Allen to approve family medical leave for Rogers. Seconded by Garrison and passed by roll call vote.

CONTRIBUTIONS/COMMUNITY RELATIONS

The library received several donations in the amount of \$165.00, with \$15.00 being designated for the Children's Library.

POLICY COMMITTEE

No Report

BUILDING & GROUNDS

No report

LONG RANGE PLANNING

The library needs a letter from a bank denying a loan in order to pursue a loan through the USDA.

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

The closed session minutes were reviewed by the library board.

**MOTION:** Motion by Pacey to keep all closed session minutes closed. Seconded by Allen and passed by roll call vote.

Courter will poll the library staff to see if they prefer a luncheon or a dinner for the annual staff recognition meal.

Meeting adjourned at 5:30 p.m.

Minutes as presented by:

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Secretary