

CENTRALIA REGIONAL LIBRARY DISTRICT  
NOVEMBER 2020  
REGULAR BOARD MEETING

DATE: November 18, 2020

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, November 18, 2020. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Julie Boltz, Karen Bounds, Miranda Hapner, David Parker (via Zoom).

MEMBERS ABSENT: Paula Becker, Todd Glispie, Bev Virobik.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling.

TRAINING: Wendling gave a brief training on Google Mail and Google Drive which included a survey of the Trustees so that she would know what to cover in future meetings.

PUBLIC COMMENT: None.

MINUTES: Motion made by Hapner, second by Bounds, to approve the minutes from the October 21, 2020 Board Meeting. Motion passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the October report.

BILLS: Motion made by Bounds to approve the November bills in the amount of \$45,740.35, second by Hapner. Motion passed.

REPORT OF MANAGEMENT TEAM: Wendling reported that all is going well.

REPORT OF THE DIRECTOR: Attached. In addition to the written report, Donahoo updated the Trustees on current library procedures due to changes that have occurred in the community due to the coronavirus pandemic.

REPORT OF THE PRESIDENT: No report.

COMMITTEE REPORTS:

BUILDING & GROUNDS: Board updated on the progress on the removal of the dead trees from library park. The director is to call for service on the overflowing gutter on the west side of the building.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: No report.

LONG RANGE PLANNING: No report.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: No new information on solar energy project.

NEW BUSINESS:

A motion was made by Hapner to approve the financial audit for the year ended June 30, 2020. Seconded by Parker and passed by roll call vote.

A motion was made by Hapner to accept the proposal for health care from BlueCross BlueShield effective January 1, 2021. Seconded by Parker and passed by roll call vote.

Two bids for trash service were presented to the Board; Republic Services at \$156.12 per month and AAA Disposal Service at \$79 per month. A motion was made by Bounds to accept the proposal from AAA Disposal Service effective December 1, 2020. Seconded by Hapner and passed by roll call vote.

With no other business to come before the Board, a motion to adjourn was made by Bounds; second by Hapner and approved by roll call vote.

Minutes as presented by:

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Acting Secretary, Karen Bounds

Prepared by: Diana Donahoo, Library Director