

CENTRALIA REGIONAL LIBRARY DISTRICT  
DECEMBER 2020  
REGULAR BOARD MEETING

DATE: December 16, 2020

TIME: 4:11 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, December 16, 2020. The Meeting was called to order at 4:11 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Julie Boltz, Todd Glispie, Bev Virobik (via Zoom).

MEMBERS ABSENT: Karen Bounds, Miranda Hapner, David Parker.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling.

TRAINING: Donahoo outlined training that will start in January on the Open Meeting Act and the changes to the non-resident card requirements. Information will be compiled and emailed to trustees along with video of virtual meetings Donahoo attended on both of these topics.

PUBLIC COMMENT: None.

Becker made a motion to approve Virobik's attendance via Zoom. Glispie seconded the motion and it passed by roll call vote.

MINUTES: Approval of the minutes from the November 18, 2020 Board Meeting were postponed until the January meeting because there was only one trustee in attendance that had also attended the November meeting.

TREASURER'S REPORT: Trustees reviewed the November report.

BILLS: Motion made by Becker to approve the December bills in the amount of \$45,836.81, second by Glispie. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM: Wendling reported that all is going well.

REPORT OF THE DIRECTOR: Attached. In addition to the written report, Donahoo updated the Trustees on current library operations and staff as affected by the coronavirus. Donahoo is going to put out bid requests for the removal of the tree stumps so that it can be on the agenda for the January meeting.

REPORT OF THE PRESIDENT: No report.

COMMITTEE REPORTS:

BUILDING & GROUNDS: Trees have all been taken down. Director has yet to contact someone about the overflowing gutter on the west side of the building.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: No report.

LONG RANGE PLANNING: No report.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: No new information on solar energy project.

**NEW BUSINESS:**

A motion was made by Becker to approve closing the library on January 19, 2021 for a staff meeting. Seconded by Glispie and passed by roll call vote.

Motion by Virobik to table Review of Closed Session Minutes until the January meeting. Second by Glispie and passed by roll call vote.

With no other business to come before the Board, a motion to adjourn was made by Becker; second by Virobik and approved by acclamation at 4:52 p.m.

Minutes as presented by:

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Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director