

CENTRALIA REGIONAL LIBRARY DISTRICT  
FEBRUARY 2021  
REGULAR BOARD MEETING

DATE: February 24, 2021

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, February 24, 2021. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Julie Boltz, Karen Bounds, Todd Glispie, Miranda Hapner, Bev Virobik.

MEMBERS ABSENT: None.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling.

TRAINING: None.

PUBLIC COMMENT: None.

MINUTES: Bounds made a motion to approve the minutes from the January 20, 2021 meeting. Motion was seconded by Hapner and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the January report.

BILLS: Motion made by Virobik to approve the February bills in the amount of \$42,296.12, second by Becker. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM: Wendling gave an update from Rita Lewis, Terri Rogers, Cris Cawthon, and Wendling on their current projects.

REPORT OF THE DIRECTOR: Attached. In addition to the written report, Donahoo updated the Trustees on current library operations and staff, the discontinuation of RBDigital resources, community project collecting children's books for CASA, and National Library Week activities.

REPORT OF THE PRESIDENT: No report.

COMMITTEE REPORTS:

BUILDING & GROUNDS: Discussed current projects including stump removal, planting of trees, and condensation problem in the Reading Room. Discussed a letter requesting that the library fill out an application to be included on the Illinois State Historic Register.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: Trustees were updated on CDs that had matured and been renewed.

LONG RANGE PLANNING: The committee will meet March 5<sup>th</sup> at 2pm in the activity room.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Bounds made a motion to approve the annual maintenance agreement with Culbertson Heating & Cooling for \$2,800. This was seconded by Becker and passed by roll call vote.

Bounds made a motion to approve the proposal from Security Alarm to replace the radios for the burglar and fire alarm systems with wireless radios for \$960 with a recurring monthly charge of \$68.50. Motion seconded by Hapner and passed by roll call vote.

The Board reviewed close session minutes. Motion by Hapner to open all closed session minutes and to destroy all tapes older than 18 months. Second by Bounds and passed by roll call vote.

Boltz announced the resignation of David Parker and Donahoo read aloud the letter Parker sent to the Board.

With no other business to come before the Board, a motion to adjourn was made by Bounds; second by Glispie and approved by acclamation at 5:20 p.m.

Minutes as presented by:

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Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director