

CENTRALIA REGIONAL LIBRARY DISTRICT  
MARCH 2021  
REGULAR BOARD MEETING

DATE: March 17, 2021

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, March 17, 2021. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Julie Boltz, Todd Glispie, Bev Virobik.

MEMBERS ABSENT: Karen Bounds, Miranda Hapner.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling.

TRAINING: Donahoo reported on the March 13<sup>th</sup> ILA Trustee Forum Workshop, One Year On -- Where is Your Library and How Can You Prepare for a Post-COVID World. When she receives the link to the workshop recording, Donahoo will email it to all trustees.

PUBLIC COMMENT: None.

MINUTES: Virobik made a motion to approve the minutes from the February 24, 2021 meeting. Motion was seconded by Glispie and passed by roll call vote.

Virobik made a motion to approve the minutes from the March 5, 2021 Long Range Planning Committee meeting. Motion was seconded by Glispie and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the February report.

BILLS: Motion made by Becker to approve the March bills in the amount of \$40,259.63, second by Glispie. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM: Wendling gave an update on staff's current projects.

REPORT OF THE DIRECTOR: Attached. In addition to the written report, Donahoo reported that there would be a meeting of the Friends of the Library on March 22<sup>nd</sup> and the deadline for submitting the Preliminary National Register Evaluation Form to the Illinois State Historic Preservation Office is April 30<sup>th</sup>. In discussion with the Board, Donahoo & Wendling volunteered to work on the report since Becker will be out of town. Due to the vandalism to the picnic tables in Library Park information will be sought on adding more security cameras on the outside of the building.

REPORT OF THE PRESIDENT: No report.

COMMITTEE REPORTS:

BUILDING & GROUNDS: Becker gave a report on possible sources of trees to plant in Library Park. The Board & Director will look into using the Special Reserve Fund for this project; as well as the language used in the lease contract with the City in regards to planting trees.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: No report.

LONG RANGE PLANNING: Glispie reported on the committee meeting held on March 5<sup>th</sup>. Trustees discussed possible objectives to two of the goals that were identified at that meeting: “to provide facilities that are accessible, functional and welcoming” and “to provide collections, programming, and services that meet the needs of district residents and institutions, promote literacy and education, and enhance the community’s quality of life.” Next month, objectives to two more goals will be discussed. One is “to pursue and embrace library technologies that improve, enhance and/or expand services and programming for area residents and institutions” and the second is “to build and sustain a professional staff that is knowledgeable and customer-oriented and is prepared to lead the library in pursuit of its vision, mission, goals, and objectives.”

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Becker made a motion to approve the bid from Indiana Farmers Mutual for property insurance to begin April 1, 2021. This was seconded by Virobik and passed by roll call vote.

Donahoo reported on next week’s activities for National Library Week and announced that Tuesday, April 6, Baldy’s BBQ and Catering food truck would be in the parking lot for National Library Workers’ Day. Friends of the Library will be buying staff lunch that day.

With no other business to come before the Board, a motion to adjourn was made by Virobik; second by Becker and approved by acclamation at 5:39 p.m.

Minutes as presented by:

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Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director