

CENTRALIA REGIONAL LIBRARY DISTRICT  
MAY 2021  
REGULAR BOARD MEETING

DATE: May 19, 2021

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, May 19. The Meeting was called to order at 4:00 p.m. by Vice-President Karen Bounds.

MEMBERS PRESENT: Paula Becker, Karen Bounds, Todd Glispie, Bev Virobik.

MEMBERS ABSENT: Julie Boltz, Miranda Hapner.

OTHERS PRESENT: Public: Tracey Starr. Library personnel: Diana Donahoo, Tammy Wendling, Rita Lewis.

TRAINING: Discussion centered on May's IHLS Members Matter meeting and ILA Trustee Forum Boot Camp.

PUBLIC COMMENT: None.

MINUTES: Virobik made a motion to approve the minutes from the April 21, 2021 meeting. Motion was seconded by Glispie and passed by roll call vote.

Virobik made a motion to approve the minutes from the May 3, 2021 Long Range Planning Committee meeting. Motion was seconded by Glispie and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the April report.

BILLS: Motion made by Becker to approve the May bills in the amount of \$49,302.35, second by Virobik. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM: Lewis gave a report on the upcoming summer programs and then asked the group to accompany her to the Discovery Room so she could show them the changes that were being made to the area currently housing the learning center.

REPORT OF THE DIRECTOR: Attached. In addition to the written report, Donahoo reported that the current cataloger was retiring at the end of June and plans were to move those duties to another staff member that had been training for the cataloging position. Donahoo mentioned that we still have the eight new restaurant style chairs that have never been used. An intern from the State Historic Preservation Office will be by on Friday to take more external photos of the building. Donahoo asked trustees to give their opinions on the library masking requirements in light of the new CDC and State masking recommendations.

REPORT OF THE PRESIDENT: No report.

COMMITTEE REPORTS:

BUILDING & GROUNDS: Becker recommended that the Board wait until next year to address planting trees in Library Park because at this time selection as types of trees available is very limited. Also, newly

planted trees are vulnerable to damage from cicadas. Donahoo reported that the tree stumps have been removed and the seeding of those areas will be done by library maintenance personnel.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: No report.

LONG RANGE PLANNING: Glispie led a discussion on current strategic planning. The finalize document will be on the June agenda for approval.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: None.

SWEARING IN OF NEW TRUSTEES: Newly elected trustees, Becker, Glispie and Starr were sworn into office; as well as newly appointed trustee Bev Virobik.

NEW BUSINESS:

Becker made the motion to take part in the non-resident card program and to charge a fee of \$100 annually. Glispie seconded the motion and it passed by roll call vote.

Starr made a motion to approve medical leave for an employee who is having surgery. This was seconded by Virobik and passed by roll call vote.

Due to the absence of President Boltz the trustees tabled the appointment of a nominating committee for the election of board officers.

Virobik made a motion to renew the directors and officers liability insurance policy with Philadelphia Insurance. The motion was seconded by Becker and passed by roll call vote.

With no other business to come before the Board, a motion to adjourn was made by Virobik; second by Glispie and approved by acclamation at 5:30 p.m.

Minutes as presented by:

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Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director