

CENTRALIA REGIONAL LIBRARY DISTRICT  
JULY 2021  
REGULAR BOARD MEETING

DATE: July 21, 2021

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, July 21. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Julie Boltz, Karen Bounds, Todd Glispie, Tracey Starr, Bev Virobik.

MEMBERS ABSENT: None

OTHERS PRESENT: Library personnel: Diana Donahoo and Tammy Wendling

TRAINING: None

PUBLIC COMMENT: None.

MINUTES: Virobik made a motion to approve the minutes from the June 16, 2021 meeting with corrections. Motion was seconded by Bounds and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the June report.

BILLS: Motion made by Bounds to approve the July bills in the amount of \$57,038.46, second by Becker. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM: Wendling reported that Terri Roger retired the end of June; all Terri's duties have been re-distributed among other management staff; and all is going well with the end of the year activities.

REPORT OF THE DIRECTOR: Attached.

Additional:

- Work is continuing in the Discovery Room and should be completed soon.
- One employee is currently out due to COVID.
- The State Library is offering three grants opportunities using funds from the American Rescue Plan Act of 2021 (ARPA); CRLD is writing for all three.
- The library will have a table at the Centralia Regional Career Expo on August 20 & 21 to promote some of its workforce resources.
- Before retiring, Terri completed the non-fiction weeding project. Over the course of three years she deleted 4,208 books and 225 videos, all due to condition and age.
- The Library will be receiving property taxes from Sandoval residents this year due to court papers not being filed on time. Sandoval residents are being offered twelve months of free service.
- Donahoo has started one-on-one meetings with staff.

REPORT OF THE PRESIDENT: Boltz handed out committee assignments.

COMMITTEE REPORTS:

BUILDING & GROUNDS: No report.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: No report.

LONG RANGE PLANNING: No report.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Appointment of Trustee was tabled.

Becker made a motion to approve Building Levy Ordinance #21-002. This was seconded by Glispie and passed by roll call vote.

Bounds made a motion to approve the 2021-22 salary schedule as presented. Starr seconded the motion and it was passed by roll call vote.

Bounds made a motion to approve the 2021-22 working budget as presented. Becker seconded the motion and it was passed by roll call vote.

Boltz and Virobik volunteered to be on the committee for the Secretary's Audit.

Virobik made a motion to accept the changes to the Public Policy Holidays & Hours. This was seconded by Starr and passed by roll call vote.

Starr made a motion to accept the changes to the Personnel Policy Holidays & Personal Days. This was seconded by Glispie and passed by roll call vote.

With no other business to come before the Board, a motion to adjourn was made by Bounds; second by Glispie and approved by acclamation at 5:08 p.m.

Minutes as presented by:

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Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director