

CENTRALIA REGIONAL LIBRARY DISTRICT
AUGUST 2021
REGULAR BOARD MEETING

DATE: August 18, 2021

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, August 18. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Julie Boltz, Karen Bounds, Todd Glispie, Tracey Starr, Bev Virobik.

MEMBERS ABSENT: None

OTHERS PRESENT: Library personnel: Diana Donahoo and Tammy Wendling

TRAINING: Trustees discussed Chapter 1-4 of Serving Our Public 2.0. Items noted as needing attention include: Chapter 2-getting to know community better, orientation program for new trustees, succession plan; Chapter 3-new employee orientation, staff evaluations; Chapter 4-internal signage, lighting.

PUBLIC COMMENT: None.

MINUTES: Starr made a motion to approve the minutes from the July 21, 2021 meeting. Motion was seconded by Bounds and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the July report.

BILLS: Bounds made a motion to approve the August bills in the amount of \$50,223.42. Motion was seconded by Becker and passed by roll call vote.

REPORT OF MANAGEMENT TEAM: Wendling reported that more families are coming in and work has begun on gathering information for the auditors.

REPORT OF THE DIRECTOR: Attached.

Additional:

- Overview of the two grant applications filed with the State Library in August.
- Centralia Regional Career Expo report.
- Thank you card from CCS Superintendent Clark.
- Update on staff changes.
- Local author event September 18.

REPORT OF THE PRESIDENT: None.

COMMITTEE REPORTS:

BUILDING & GROUNDS: Discussion on outside electrical outlets.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: No report.

LONG RANGE PLANNING: No report.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Appointment of Trustee was tabled.

Boltz opened the Budget & Appropriations Hearing at 4:50 pm. No one from the public was present to speak. The hearing was closed at 4:51 pm.

There was a motion by Becker to approve the Budget and Appropriations Ordinance #21-003 as presented; seconded by Bounds and passed by roll call vote.

Becker and Donahoo were appointed Open Meeting Act officers for the current year and Donahoo and Wendling, Freedom of Information Act officers.

With no other business to come before the Board, a motion to adjourn was made by Bounds; seconded by Starr and approved by acclamation at 4:57 p.m.

Minutes as presented by:

Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director