

CENTRALIA REGIONAL LIBRARY DISTRICT  
FEBRUARY 2022  
REGULAR BOARD MEETING

DATE: February 16, 2022

TIME: 4:02 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, February 16. The Meeting was called to order at 4:02 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Vicky Benjamin, Julie Boltz, Karen Bounds, Todd Glispie, Bev Virobik.

MEMBERS ABSENT: Tracey Starr.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling, Charessa Sistek  
Public: none.

TRAINING: Donahoo used this time to hand out the Statements of Economic Interests and trustees filled them out and returned to her.

PUBLIC COMMENT: None.

MINUTES: Bounds made a motion to approve the minutes from the January 19, 2022 meeting. Motion was seconded by Glispie and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the January report.

BILLS: Becker made a motion to approve payment of the February bills in the amount of \$38,049.01, with a second from Bounds. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM/STAFF: Sistek reported on the upcoming February family event and also future plans for monthly events.

REPORT OF THE DIRECTOR: Included with minutes. Additional items reported: Looking into getting a separate credit card for Amazon purchases, will be relaxing our masking requirements at the end of the month, gave an update on February library programs and future Illinois Libraries Present programs.

REPORT OF THE PRESIDENT: Boltz reported on a webinar that she watched.

COMMITTEE REPORTS:

BUILDING & GROUNDS: Depew & Owens is coming out to check the push plates on the automatic doors that are not working properly.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: No report.

LONG RANGE PLANNING: No report.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Bounds made a motion to renew the two certificates of deposit at Peoples National Bank that mature this month for 25 months at the rate of 0.32 APY. This was seconded by Virobik and passed by roll call vote.

A motion was made by Becker to close the library on February 25<sup>th</sup> for an all-day staff meeting. Seconded by Glispie and passed by roll call vote.

Motion by Bounds to approve the engagement letter from Rice Sullivan, LLC regarding 2022-2024 audits which stated a fee of \$6,100 for year ending 2022, \$6,200 for year ending 2023, and \$6,300 for year ending 2024. Seconded by Becker and passed by roll call vote.

With no other business to come before the Board, a motion to adjourn was made by Bounds; seconded by Glispie and approved by acclamation at 4:50 p.m.

Minutes as presented by:

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Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director