

CENTRALIA REGIONAL LIBRARY DISTRICT  
APRIL 2022  
REGULAR BOARD MEETING

DATE: April 20, 2022

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, April 20. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Vicky Benjamin, Julie Boltz, Karen Bounds, Todd Glispie, Tracey Starr, Bev Virobik.

MEMBERS ABSENT: Paula Becker.

OTHERS PRESENT: Library personnel: Diana Donahoo, Rita Lewis, Tammy Wendling  
Public: None.

TRAINING: Donahoo presented information gathered from staff at the February staff meeting on resources the library currently has that could be put to further use. The Board received handouts of March event reports from Lewis and Chaessa Sistek; and a grant report from Donahoo.

PUBLIC COMMENT: None.

MINUTES: Virobik made a motion to approve the minutes from the March 16, 2022 meeting. Motion was seconded by Glispie and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the March report.

BILLS: Bounds made a motion to approve payment of the April bills in the amount of \$44,871.72, with a second from Starr. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM/STAFF: Lewis reported on plans for summer programs, in-person and reading challenges.

REPORT OF THE DIRECTOR: Included with minutes. Additional items reported included:

- Summer hours will be going into effort June-August. There will be an increase of 2 hours per day and the library will remain closed on Sundays.
- Will be hiring one or two individuals to help cover additional hours.

REPORT OF THE PRESIDENT: No report.

COMMITTEE REPORTS:

BUILDING & GROUNDS: No report.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: No report.

LONG RANGE PLANNING: Donahoo discussed staff ideas regarding goals 2 and 5 on the Strategic Plan.

PERSONNEL & POLICIES: Discussed looking into language in employee policies regarding full time and part time. The committee will look into this.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

With no other business to come before the Board, a motion to adjourn was made by Bounds; seconded by Glispie and approved by acclamation at 5:04 p.m.

Minutes as presented by:

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Acting Secretary, Karen Bounds

Prepared by: Diana Donahoo, Library Director