

CENTRALIA REGIONAL LIBRARY DISTRICT
MAY 2022
REGULAR BOARD MEETING

DATE: May 18, 2022

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, May 18. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Vicky Benjamin, Julie Boltz, Karen Bounds, Todd Glispie, Tracey Starr, Bev Virobik.

MEMBERS ABSENT: None.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling
Public: None.

TRAINING: Donahoo presented information on 1st Amendment audits.

PUBLIC COMMENT: None.

MINUTES: Bounds made a motion to approve the minutes from the April 20, 2022 meeting. Motion was seconded by Virobik and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the April report.

BILLS: Bounds made a motion to approve payment of the May bills in the amount of \$39,791.25, with a second from Becker. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM/STAFF: Wendling reported on the May 7th Locust Street Historic Fair tabling event. Reports submitted for April programs from Lewis and Sistek were discussed. Boltz suggested staff look into purchasing a display case for future programming needs.

REPORT OF THE DIRECTOR: Included with minutes. Additional items reported included:

- The Friends of the Library have a book sale scheduled for Saturday, May 21st.
- Reported on Bill #SB3497 which states that a library board may adopt regulations waiving the non-resident fee for persons under the age of 18. This is currently in the review process.

REPORT OF THE PRESIDENT: A form will be emailed to each committee chairperson to evaluate their committee's progress this past year.

COMMITTEE REPORTS:

BUILDING & GROUNDS: Need a meeting to discuss trees.

COMMUNITY RELATIONS & MARKETING: Virobik thanked the staff that worked the library table at the Locust Street Historic Fair.

FINANCE & CONTRIBUTIONS: No report.

LONG RANGE PLANNING: No report.

PERSONNEL & POLICIES: Need to set a date to meet and review personnel policies.

UNFINISHED BUSINESS: None.

NEW BUSINESS: A motion was made by Starr, and seconded by Benjamin, to grant Cyndi Payne and intermittent medical leave of 90 days. At the end of the 90 day leave period it is expected that progress will have been made towards securing official disability status. If another request is made at that time, the matter will be re-evaluated.

Bounds made the motion to take part in the non-resident card program and to charge a fee of \$100 annually. Becker seconded the motion and it passed by roll call vote.

Bounds made a motion to table a decision on the approval of a new energy contract. Seconded by Glispie and approved by acclamation.

Starr made a motion approving the close of the Library for a staff workshop on July 15, 2022. Seconded by Bounds and passed by roll call vote.

With no other business to come before the Board, a motion to adjourn was made by Bounds; seconded by Becker and approved by acclamation at 5:07 p.m.

Minutes as presented by:

Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director