

CENTRALIA REGIONAL LIBRARY DISTRICT
OCTOBER 2022
REGULAR BOARD MEETING

DATE: October 19, 2022

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, September 21. The Meeting was called to order at 3:53 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Vicky Benjamin, Boltz, Karen Bounds, Todd Glispie, Tracey Starr, Bev Virobik.

MEMBERS ABSENT: None.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling

TRAINING: None.

PUBLIC COMMENT: None.

MINUTES: Bounds made a motion to approve the minutes from the September 21, 2022 regular board meeting. Motion was seconded by Virobik and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the September report.

BILLS: Bounds made a motion to approve payment of the October bills in the amount of \$42,854.51, with a second from Becker. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM/STAFF: No report.

REPORT OF THE DIRECTOR: Included with the minutes. Additional items reported: Met with Mark Decker with the Marion County Bicentennial Committee regarding CRLD having programming regarding the bicentennial in 2023; received information from Butch Mathis on the October 28th Children's Halloween Parade and posted it on the Library's Facebook page; handed out information regarding the renewal of the Library's health insurance policy, which will be on the agenda in November for approval.

REPORT OF THE PRESIDENT: Boltz appointed Benjamin and Bounds to serve with her on the Director Search Committee. Boltz issued an invitation to all other trustees to join the committee if so desired.

COMMITTEE REPORTS:

BUILDING & GROUNDS: Becker gave an update on the two trees that have been ordered.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: Bounds reported that the \$500 for a memorial tree for Rosemary Buffat was from the Marion County Retired Teachers

LONG RANGE PLANNING: Glispie said he would like to see the Library do a community survey.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

One bid was received for the removal of two dead trees in Library Park. The proposal was for \$8,050 from Stumped Tree Service. After discussion, Bounds made a motion to reject all bids and to advertise for bids again at a later date. Seconded by Glispie and approved by roll call vote.

Members discussed the processes for engraving the memorial bricks on the East Courtyard. The bricks already placed in the patio were sandblasted and are becoming faded and the letters unreadable. Another technique is laser engraving which lasts for a "lifetime". Clay bricks would have to be purchased for laser engraving. Bounds made a motion to have the current order of nine bricks laser engraved by Rose Printing and then to replace the sandblasted bricks already in the patio with laser engraved bricks, at the library's expense. Motion seconded by Virobik; passed by roll call vote.

With no other business to come before the Board, a motion to adjourn was made by Bounds; seconded by Glispie and approved by acclamation at 4:38 p.m.

Minutes as presented by:

Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director