

CENTRALIA REGIONAL LIBRARY DISTRICT  
NOVEMBER 2022  
REGULAR BOARD MEETING

DATE: November 16, 2022

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, November 16, 2022 . The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Vicky Benjamin, Boltz, Karen Bounds, Todd Glispie, Tracey Starr, Bev Virobik.

MEMBERS ABSENT: Paula Becker.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling

TRAINING: Reviewed progress made on action items from last year's review of Serving Our Public for the per capita grant application.

PUBLIC COMMENT: None.

MINUTES: Glispie made a motion to approve the minutes from the October 19, 2022 regular board meeting. Motion was seconded by Starr and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the October report.

BILLS: Bounds made a motion to approve payment of the November bills in the amount of \$57,260.43, with a second from Glispie. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM/STAFF: No report.

REPORT OF THE DIRECTOR: Included with the minutes. Additional items reported: The solar powered bench, purchased with grant funds, has been delivered. The nine pavers that were being engraved at Rose Printing have been picked up. The new pavers have ridges on the sides which the original bricks did not have so some adjustments will have to be made before installation.

REPORT OF THE PRESIDENT: No report.

COMMITTEE REPORTS:

BUILDING & GROUNDS: No report.

COMMUNITY RELATIONS & MARKETING: No report.

FINANCE & CONTRIBUTIONS: The 2022 Audit Report was discussed.

LONG RANGE PLANNING: No report.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Bounds made a motion to distribute a Request for Proposal in regards to removing the two dead trees in the southwest corner of Library Park. The proposal will include stripping the trees of all branches and taking enough off the top of the trunk to ensure safety, leaving the rest of the trunk standing. Motion was seconded by Starr and passed by roll call vote. The Board is entertaining the idea of using the remaining trunks as chainsaw sculptures.

Benjamin made a motion to renew the policy with Blue Cross and Blue Shield of Illinois Health Insurance; second by Virobik. Passed by roll call vote.

Starr made a motion to give each person on staff a bonus of \$100 in the form of a VISA gift card. Seconded by Benjamin and passed by roll call vote.

After discussion, the Board and the Director agreed to change New Year's Eve, December 31st, hours to 10:00 am to 2:00 pm. Normal holiday hours would have been till 4:00 pm but since New Year's Eve falls on a Saturday this year, everyone felt there wouldn't be many people using the library between 2:00 and 4:00.

With no other business to come before the Board, a motion to adjourn was made by Bounds; seconded by Starr and approved by acclamation at 4:54 p.m.

Minutes as presented by:

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Acting Secretary, Karen Bounds

Prepared by: Diana Donahoo, Library Director