

CENTRALIA REGIONAL LIBRARY DISTRICT

MARCH 2023

REGULAR BOARD MEETING

DATE: March 15, 2023

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, March 15, 2023. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Vicky Benjamin, Julie Boltz, Karen Bounds, Tracey Starr.

MEMBERS ABSENT: Todd Glispie, Bev Virobik.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling

TRAINING: Donahoo presented a new Illinois law, Decennial Committee on Local Grant Efficiency Act, to those present. This committee is to be composed of all seven board members, the library director, and at least two representatives from the library district's coverage area. At least three meetings must be held within 18 months of the date of the first meeting, which must be no later than June 10, 2023. At the end of the 18 months a detailed report must be provided to the County Board in all four counties in the library district.

PUBLIC COMMENT: None.

MINUTES: Bounds made a motion to approve the minutes from the February 15, 2023 regular board meeting. Motion was seconded by Starr and passed by roll call vote.

There were no minutes presented for approval for the February 15, 2023 Director Search Committee meeting which immediately followed the adjournment of the regular February meeting.

TREASURER'S REPORT: Trustees reviewed the February report; with discussion centering on the status of the General Fund. It was reported that the line item for Databases was over budget and further research would be done by Donahoo and Wendling to be sure all expenditures had been posted correctly.

BILLS: There was a question regarding the amount of the payment to Office Products. Donahoo explained that a revolving display shelf unit, binders, and sleeve had been purchased for the entire DVD collection because theft had become a problem from the shelves in the Reading Room. As this project progresses, only empty cases will be on the shelves with the actual DVDs stored behind the circulation counter.

Bounds then made a motion to approve payment of the March bills in the amount of \$54,694.04, with a second from Becker. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM/STAFF: Wendling reported on March staff training, a month-long challenge from Ryan Dowd "Pennies in the Cup:" Embracing Empathy While Serving Marginalized Patrons.

REPORT OF THE DIRECTOR: Included with the minutes. Additional items: ongoing paver project, new State law, SB208, which provides employees with up to 40 hours of paid leave during a 12-month period starting in 2024, and the Illinois legislature is preparing to pass a bill that would prohibit libraries from banning books or other material because of partisan or doctrinal pressure.

REPORT OF THE PRESIDENT: None.

COMMITTEE REPORTS: None

UNFINISHED BUSINESS: None.

**NEW BUSINESS:**

A motion was made by Bounds and seconded by Benjamin to renew the policy with Indiana Farmers Insurance. Motion passed by roll call vote. Renewal information filed with approved minutes.

A motion was made by Benjamin and seconded by Becker to approve Security Alarm's proposal for updating security cameras and adding keyless entry to the front door. Motion carried by roll call vote. Proposals filed with approved minutes.

A motion was made by Starr and seconded by Bounds approving C-Hill Civil Contractors' proposal for installing the solar bench. Motion passed by roll call vote. Proposal filed with approved minutes.

Approval for C-Hill Civil Contractors proposal for repairing the south wall in the Reading Room was tabled and will be addressed at a future meeting.

C-Hill Civil Contractors did not submit a proposal for needed gutter maintenance. This will be addressed at a future meeting.

Donahoo updated the trustees on the need for new staff and public computers over the next couple of years due to the need to upgrade to Windows 11 per Lazerware.

A motion was made by Bounds, and seconded by Starr, to accept the director job posting and job description, with corrections. Motion passed by roll call vote. Boltz will start posting the position as soon as possible.

With no other business to come before the Board, a motion to adjourn was made by Bounds; seconded by Benjamin and approved by acclamation at 5:15 p.m.

Minutes as presented by:

---

Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director