

CENTRALIA REGIONAL LIBRARY DISTRICT

MAY 2023

REGULAR BOARD MEETING

DATE: May 17, 2023

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, May 17, 2023. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Paula Becker, Vicky Benjamin, Julie Boltz, Karen Bounds, Todd Glispie, Tracey Starr, Bev Virobik.

MEMBERS ABSENT: None.

OTHERS PRESENT: Library personnel: Diana Donahoo, Tammy Wendling  
Public: Tammy Miller

TRAINING: None.

PUBLIC COMMENT: None.

MINUTES: Bounds made a motion to approve the minutes from the April 19, 2023 regular board meeting. Motion was seconded by Glispie and passed by roll call vote.

Boltz recognized Bev Virobik who was attending her last meeting as trustee. Boltz thanked her for the time she served on the library board and wished her in the future. Virobik left the meeting.

REORGANIZATION OF BOARD: The oath of office was given by Becker to newly elected trustees Bounds and Benjamin.

A motion was made by Bounds, seconded by Benjamin, to appoint Tammy Miller to the two year term vacated by Virobik. Motion passed by roll call vote. Miller was sworn into office by Becker.

A motion was made by Benjamin, seconded by Starr, to keep the same officers: Boltz, president; Bounds, vice-president; and Becker, secretary/treasurer. Motion passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed the April report and found funds in good standing.

BILLS: Donahoo explained the reasons for the additions to the Purcell Electric bill. Becker made a motion to approve payment of the May bills in the amount of \$87,818.92, with a second from Starr. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM/STAFF: Wendling reported that Lazerware had finished installing the new staff computers.

REPORT OF THE DIRECTOR: Included with the minutes. Additional items: staff/patron issue which resulted in a one year ban from the library for the patron. Fuehne & Fuehne will not be offering payroll services after June 30th. Wendling is looking into QuickBooks payroll option.

REPORT OF THE PRESIDENT: No report.

COMMITTEE REPORTS: No reports.

UNFINISHED BUSINESS:

Repair of the south (blue) wall in the Reading Room - Bounds is looking into some companies that might be able to help find the source of the problem. Trustees decided to table the matter until next month's meeting..

Director Search - Boltz reported that five applications were received and gave each trustee a packet containing all applications. The goal is to hire by the end of June. The Board will meet May 24, 2023 at 4:00 p.m. to decide whom to interview and what questions will be asked. A draft agenda was handed out to show what would be discussed at the meeting.

NEW BUSINESS:

Becker made the motion to approve the renewal of the Delta Dental Insurance policy. Glispie seconded the motion and it passed by roll call vote.

With no other business to come before the Board, a motion to adjourn was made by Bounds; seconded by Starr and approved by acclamation at 4:43 p.m.

Minutes as presented by:

---

Acting Secretary, Paula Becker

Prepared by: Diana Donahoo, Library Director