

CENTRALIA REGIONAL LIBRARY DISTRICT
FEBRUARY 2024
REGULAR BOARD MEETING

DATE: February 21, ,2024

TIME: 4:00 p.m.

PLACE OF MEETING: The Centralia Regional Library District Board of Trustees met in the Monken Activity Room at the library in regular session on Wednesday, February 21, 2024. The Meeting was called to order at 4:00 p.m. by President Julie Boltz.

MEMBERS PRESENT: Julie Boltz, Karen Bounds, Todd Glispie, Tracey Starr, Tammy Miller, Vicky Benjamin

MEMBERS ABSENT: Paula Becker

OTHERS PRESENT: Library personnel: Tammy Wendling, Rita Speiser

TRAINING: None

PUBLIC COMMENT: None

MINUTES: Glispie made a motion to approve the minutes from the January 17, 2024 regular board meeting. Motion was seconded by Starr and passed by roll call vote.

TREASURER'S REPORT: Trustees reviewed January's report and found funds in good standing.

BILLS: Bounds made a motion to approve payment of February's bills in the amount of \$57,09.92 with a second from Glispie. Motion passed by roll call vote.

REPORT OF MANAGEMENT TEAM/STAFF: Speiser gave an update on the different programs going on in the Youth Department and training completed for Cataloging. Speiser talked about the Tri County Conference at Centralia High School. Speiser, Sistek and Guthrie shared about the library services it has to offer at the conference.

REPORT OF THE DIRECTOR: Included with the minutes. Wendling gave an update on the Sentinel as the newspaper has new owners. The GM was the guest speaker at the Chamber Luncheon and talked about the potential changes. Wendling also shared that if the library will provide information about Solar Eclipse at the Home Expo and give a presentation, then the Chamber will waive the fees for the table. Home Expo is March 23 - 24' 2024.

REPORT OF THE PRESIDENT: Discussion of Goal 5 of the Long Range Plan will be postponed until next month.

COMMITTEE REPORTS:

BUILDING & GROUNDS: No Report

COMMUNITY RELATIONS & MARKETING: No Report

FINANCE & CONTRIBUTIONS: No Report.

LONG RANGE PLANNING: No Report.

PERSONNEL & POLICIES: No report.

UNFINISHED BUSINESS:

The Reading Room Wall is still being tabled.

The Board discussed changes to the contract for the Farmer's Market McClelland had provided. Wendling will talk to McClelland about the reason for #14. With the approved changes to the contract, Starr made a motion to allow the Farmer's Market to be held at Library Park May - October 2024 on Saturday mornings 8:00 a.m. - Noon. Motion was seconded by Benjamin and passed by roll call vote.

NEW BUSINESS:

-Action on Garner's Cleaning Service's bid

Miller made a motion to approve the bid of \$950 a month to clean the library twice a week. Glispie seconded the motion and passed by roll call vote.

-Action on two Cds maturing in February

Bounds made a motion to renew the 2 CDs maturing in February for 12 months at 4.85%. Motion seconded by Glispie and passed by roll call vote.

-Action on Lazerware's proposal to replace the Laptop used in the Activity Room & Outside Events

Starr made a motion to approve the purchase of a laptop for \$1,288.65. Motion seconded by Benjamin and passed by roll call vote.

The Decennial Meeting was rescheduled to April 17, 2024.

With no other business to come before the Board, a motion to adjourn was made by Bounds; seconded by Glispie and approved by acclamation at 4:55 p.m.

Minutes as presented by:

Acting Secretary, Karen Bounds

Prepared by: Tammy Wendling, Library Director